

# Dormitory Life

## Laundry

Each student is responsible for washing and drying his or her own clothes in the laundry room and should collect the dry clothes as soon as possible from there. Tokens for the use of the machines are available for purchase from the office. Students are responsible for ironing their clothes and may bring their own irons (220 volts).

## Privat Sphere

Living together in a dormitory requires that the private sphere of the other is respected. The individual rooms of the students belong to their private sphere while the rest of the facilities (e.g., the student lounge) are available for community purposes.

## Living outside of the school

Single students who want to live outside of the dormitory must receive permission from the school administration. Only exceptional cases will be granted permission. Living together in the school community is viewed as an important part of the educational process.

## Noise

Musical instruments, radios, C.D. players, etc., and personal computers must all be kept at moderate volume levels for individual room use during regular hours and not be used during quiet time or study time. This applies to all school areas except music rehearsal areas. The quiet time between 22.00 and 7.00 is to be observed by all.

## Pets

Keeping pets is not allowed.

## Radio Registration

Private radios (including car radios and computers) must be registered with the respective German government agency and a fee must be paid.

## Room Cleaning

Students are responsible for the cleanliness of their own rooms, which will be checked on a weekly basis by the Dormitory Supervisor.

## Sign-Out Policy

The school needs to know where students are at all times in case of emergencies or parental inquiries. Therefore, if the student is absent overnight he/she must give personal prior notice to the Dormitory Supervisor so that he/she may be reached in emergencies.

## Vacation Periods

Students are not permitted to stay in the dormitories during school vacations without prior approval from the house manager. The opening and closing of dormitories will be published in the school calendar.

## Visitors

Overnight visitors are welcome at the dorm if there is a guest room available and when the visit has been approved in advance by the Dormitory Supervisor. Guests must abide by all of the house rules and they or their host must make prompt payment of fees for room and board to the School Office.

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Revision #3

Created 12 January 2023 09:08:59 by Otniel Pesel

Updated 19 July 2023 09:52:26 by Anneke Reinecker